

South West Neighbourhood Group Meeting

Item 7.3

Wednesday 4 February 2015

Currie Community High School 6.30pm to 8.30pm

Chair: Maria Plant, Inclusion Coordinator

Minutes: Liz Leslie, Queensferry High School

Present:

Marion Milne, Balerno Community Council
 Alastair Murray, PC Rep, Dean Park Primary School
 Claire McGlynn, HT, Ratho Primary School
 Stephen Preston, PC Rep, Firrhill High School
 Lindsay Blakemore, PC Rep, Bonaly Primary School
 James Nicol, PC Chair, Nether Currie Primary School
 Kirstine Hale, Interim Chair, Bonaly Parental Engagement

Apologies:

Neil Langhorn, PC Chair, Ratho Primary School

1.	Apologies as noted above	Action
2.	<u>Minutes of Previous Meeting and Matters Arising</u> Page 1 – Agreed Page 2 – Agreed Page 3 – Agreed No matters arising.	
3.	<u>Directors Report</u> There were no matters arising from the minutes. The group were advised of the budget meeting on 12 th February and the next Education, Children and Families Committee on 3 rd March (papers online 25 th February). Moyra will be sending out information on school websites.	MW to send out School Website Guidelines
4.	<u>Vision For Schools</u> Maria distributed an information sheet on the Vision for Schools in Edinburgh and what the aims are under each heading. Parent councils are asked to give feedback on the document i.e. what they think is being done well and what areas could be developed by the next CCwP meeting on 26 th February. One comment was that the vision could have more of a focus on facilities.	PC chairs to provide feedback to MW by 20/2
5.	<u>Property and Facilities Management and FSM</u> Property and Meal issues have been sent to Peter Watten	
6.	<u>Better Relationships, Better Behaviour, Better Learning</u> Moyra has been collating feedback on this document and will be sending out a revised edition in the Spring. Feedback from South West as follows:- <ul style="list-style-type: none"> • Firrhill HS – currently planning to adjust the timetable i.e. number and length of periods to provide more contact time. Parents to be surveyed re variable options. • Balerno HS – also looking to change the timetable and timing of the school day 	MW to send out revised document when available
7.	<u>Appointment of Parent Rep to Education, Children and Families Committee</u> Stephen and James volunteered to alternate as reps at CCwP meetings	
8.	<u>Issues</u> Kirstine asked if the flyer encouraging parents to attend parent council	MW to organise

	<p>meetings could be resent.</p> <p>Many of the parent council reps are also on other committees and it was felt that there were too many meetings. Is there the possibility of communicating in other ways?</p> <p>Website information – all schools to be audited so that there is a consistent approach and that the website platforms can be supported. Need to be compliant. Lots of website information on parental engagement page on web.</p>	<p>MP to refer to MW</p>
9.	<p><u>AOCB</u></p> <p>Any more information on online payment and ordering system</p> <p>Next meeting dates – CCwP 26th February and Neighbourhood Meeting</p> <p>Tuesday 5 May 2015</p>	<p>Put on next agenda</p>